



7th September 2023

Dear Parent/ Carer,

Thank you for your ongoing support with your child's attainment and conduct during their time at Whitchurch High School.

As many of you will be aware, to record both rewards and sanctions at Whitchurch High School, a data system called SIMS is used. The information can be viewed via the SIMS Parent App and is used to inform decisions taken by the Progress Team to reward and support students as appropriate. SIMS has been updated to display both the level and the reason for the level, so that parent/carers will have access to further information in order to enhance communication between school and home.

As in previous years, any student who receives a 'Level Two' Behaviour entry on SIMS is required to attend a thirty-minute same day detention after school. 'Level Two' entries are awarded for a variety of reasons, all of which fall under the category of significant disruption to lessons or the smooth running of the school, sometimes resulting in a student being removed from a lesson to work in a partner room. You will be aware when your child receives a 'Level Two' behaviour entry via the information from the SIMS Parent App.

The detention will serve as a sanction for students involved, however, it will also allow colleagues to discuss with students the issues which led to the disruption, to offer support and to ensure that relationships between colleagues and students are conducive to good conduct in the classroom in advance of the next lesson.

As a school we strive to teach young people lessons needed for later life and being punctual is one that transcends all walks of life. School commences at 8.40am and if a student arrives late, they have already missed vital information at the start of the lesson. In addition, when students arrive late it also disrupts the learning of others.

It is also pertinent to point out that punctuality is one of the four key pieces of information asked for in references by colleges or employers and both make decisions whether to take a student based on their reliability to turn up promptly.

For any student who receives three late marks to any lesson within a week, a level 2 entry on SIMS will be made stating '3 lates in a week' and students are therefore required to attend a 30-minute detention on a Monday. Students who receive four or more late marks to any lesson within the same week will receive a SIMS entry stating '4 or more lates in a week' which will result in an hour extension to the school day on a Monday. Confirmation of this extension will be sent via InTouch.

WHITCHURCH HIGH SCHOOL

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Headteacher Nick John



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The extension of the school day will serve as a sanction for students who are late. Additionally, it will allow staff to discuss with students the importance of being punctual and will focus on lost learning.

The school behaviour policy is currently under review and therefore further information will follow.

In addition to this, you will be aware that the school have a new catering contract with Aramark. As a result of this the school is now operating a cashless system and students are no longer able to add money to their account on the school site. Parents should continue to utilise Parent pay and should ensure that their child/ren have adequate funds to purchase food during the school day if they choose.

Thank you again for your continued support. Should you have any queries or concerns, please do not hesitate to contact school.

Yours faithfully,

Mrs C Robson

Assistant Headteacher Years 7, 8 & 9

Miss C Hollings

Assistant Headteacher Years 10 & 11